

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
January 22, 2025

A special meeting of the Board of Examiners of Psychology was held on January 22, 2025 at 1:00pm via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 259SW.

MEMBERS PRESENT

Eva Markham, Ed.D.- Chair
Emily Skaggs, Psy.D.
Lisa Bond M.S.
Jay Prather-Citizen at Large
Harwell Smith, Ph.D.
Dennis J. Buchholz, Ph.D.
Jeff Hicks, Ph.D.
Jamie Hopkins, Ph.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Jenna Wells, Fiscal Support Specialist
Trish Provence, Administrative Specialist Senior
Kayla Maupin, Administrative Specialist Senior

OTHER

Mark Brengelman, Board Counsel
Micheal Nickles, Assistant to Board

MEMBERS ABSENT

Lorilea Conyer M.A.

GUEST

Julie Barber
Kelly Morrow
Christy Kilogne

CALL TO ORDER

Board Chair, Dr. Smith called the meeting to order at 01:08 p.m.

MINUTES

The Board reviewed the minutes from the December 2nd, 2024 Board Meeting. Dr. Markham made a motion to approve the meeting minutes as amended. Ms. Bond seconded the motion and the motion carried.

DPL REPORT

There was no update for the DPL report.

FINANCIAL REPORT

The Board reviewed the December 2024 Financial Report. Mr. Prather expressed concern that the year to date expenditures exceed revenue by 20%. Mr. Prather asked Mrs. Wells about the request additional report concerning forecasted revenue. Ms. Wells explained that she researched his request, and it is not an existing report that could be run in the system. Ms. Wells agreed to ask Jason Fetterson the Budget Analyst to attend the next regularly scheduled board meeting to provide more in-depth analysis. Mr. Prather highlighted for the Board the need to conduct long term planning to adjust budgeted expenditures and reduce the continuing deficit.

LICENSURE STATUS REPORT

Dr. Smith presented the licensure status report as of January 22, 2025.

ATTORNEY UPDATE

Mr. Brengelman presented an update on multiple complaints which the Complaints Committee had come to resolution on at the 10:00am meeting. He asked the Board to vote for the following recommendations:

- 2019PSY00023
 - Recommendation to the Board to dismiss.
- 2021PSY00020
 - Recommendation the Board to dismiss due to complainant being deceased.
- 2024PSY00015

- Recommendation an Order of the Board to be issued to the respondent.
- 2024PSY00016
 - Recommendation to the Board to dismiss.
- 2024PSY00017
 - Recommendation to the Board to dismiss.
- 2024PSY00019
 - Recommendation to the Board to dismiss.
- 2024PSY00020
 - Recommendation to the Board to dismiss.
- 2024PSY00021
 - Recommendation to the Board to dismiss.

Dr. Buchholz motioned to approve the actions presented by the Board Attorney. Dr. Hicks seconded the motion and the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

The Complaints Committee presented the following recommendations and motions to the Board:

- 2024PSY00012
 - Recommendation to the Board to dismiss.
- 2024PSY00022
 - Recommendation to provide settlement authority to Mr. Brengelman to close the complaint as the complainant as accepted the agreed order.
- 2025PSY00004
 - Initiate a Board Complaint against a licensee based on correspondence submitted from a malpractice insurance settlement report.

Dr. Buchholz made a motion to accept the recommendations as presented. Dr. Markham seconded the motion and the motion carried.

OLD BUSINESS

The Board discussed the Board Consultant RFP. Administrative staff identified a miscommunication concerning the submission of finalized terms and conditions for the RFP. Dr. Smith will provide finalized terms and conditions to Ms. Maupin for submission to Courtney Cook.

NEW BUSINESS

The Board conducted new member introductions with Dr. Jamie Hopkins. Dr. Hopkins is a returning board member from previous years and is excited to serve on the Board again.

The Board discussed the KPA Effective Advocacy Webinar for general awareness. The webinar offers three continuing education units towards licensure renewals.

The Board discussed the upcoming House Bill 59 pertaining to statutory law governing the practice of psychology and the Kentucky Board of Examiners of Psychology. Mr. Prather provided context about the legislation which is currently at the Committee on Committees and has not been assigned to a specific legislative committee at this time. The co-sponsors of the house bill are not from the majority party. He encouraged the Board to maintain neutrality on the House Bill as it undergoes the legislative process.

The Board discussed the PSYPACT Quarterly Newsletter. Ms. Bond highlighted that as a PSYPACT state Kentucky must implement 10 year background checks on applicants for licensure. Dr. Hicks agreed to check with PSYPACT as the KBEP representative on the standard of the background checks that must be administered. The Regulations Committee will add this issue to their next meeting agenda to determine what changes in administrative regulation must be implemented to meet this PSYPACT regulation.

The Board reviewed the Fourth Quarter PSYPACT Compliance Letter. It was determined that no further action is required of the jurisdiction at this time.

The Board discussed PSYPACT assessment fees. Dr. Markham motioned to pay the PSYPACT assessment fees. Dr. Hicks seconded the motion and the motion carried.

The Board discussed their policy for adverse weather conditions. Dr. Markham asked staff if a Board Meeting can be conducted completely virtually when State Government Offices are closed and cannot facilitate in person meeting opportunities. Staff agreed to follow up with an appropriate answer after the meeting.

The Board discussed email correspondence from Behavioral Health Services for Freedom Behavioral Health, Inc. concerned with the lack of appropriate licensure in correctional facilities. The correspondent requested the Board conduct audits of mental health services in correctional settings to verify credentialing. The Board determined it is beyond their scope of authority to audit any private practice or governmental organization. The Board is a complaint driven organization. No individual practitioners were identified for a complaint in the correspondence; therefore, the Board cannot act. The Board asked administrative staff to provide the correspondent the Board Complaint Form and advise them on the complaints process.

MONTHLY REPORTS

Supervision Report:

Dr. Smith notified the board that all supervision has been reviewed.

Continuing Education Report:

Dr. Buchholz notified the board that ten Continuing Education applications have been reviewed and approved.

Credentials Review Committee:

Dr. Skaggs provided an update regarding applications.

37 applications reviewed:

- 31 Approved
 - Renewals: A.B., C.H., K.H., L.P., M.C., S. H | Initial Applications: A.B., A.P., A.T., A.W., C.C., D.Z., E.P., G.H., H.D., J.K., J.H., K.D. N.H., R.G., R.W., S.H., T.R., W.G. | HSP: C.B., M.R., T.H. | License Issuance: B.R., C.C., D.T., M.H.
- 6 Deferred
 - G.Y., K.G., S.N., S.M., A.T., A.W.
- 0 Denied

Examination Report

Ms. Bond notified the board that five applications are reviewed.

Disciplined Psychologist Report:

No Report

Newsletter Report:

Mr. Prather updated the Board on the pending draft of the newsletter. Topics of discussion included a new member introduction, an update on Administrative Regulations, a Request for Investigators, Examiners, and Fitness for Duty Evaluators for the Board, and an Informational Application Processing flow chart.

Regulations Committee Report:

Mr. Prather outlined that the next meeting in February would be focused on getting Board approved regulations adopted by the legislature.

COMMITTEE RECOMMENDATIONS:

A motion was made by Dr. Markham to accept all committee recommendations. Ms. Bond second the motion and the motion carried.

PER DIEM & HONORARIA:

- Dennis Buchholz
 - January 14, 2025 – Continuing Education Review
 - January 8, 2025 – Complaints Review
 - January 15, 2025 – Complaints Meeting
- Lisa Bond
 - December 02, 2024 – Complaints Review
 - December 16, 2024 – Complaints Review
 - December 18, 2024 – Complaints Review
 - December 29, 2024 – Exam Review
 - January 15, 2025 – Complaints Meeting
 - January 22, 2025 – Complaints Meeting
- Emily Skaggs
 - December 31, 2024 – Credentials Review
 - January 02, 2025 – Credentials Review
 - January 03, 2025 – Credentials Committee Meeting
- Lorilea Conyer
 - December 31, 2024 – Credentials Review
 - January 02, 2025 – Credentials Review
 - January 03, 2025 – Credentials Committee Meeting
- Jeffery Hicks
 - January 16, 2025 – BCCC Meeting
- Eva Markham
 - December 18, 2024 – Complaints Review
 - December 30, 2024 – Credentials Review
 - January 03, 2025 – Credentials Committee Meeting
- Harwell Smith
 - December 12, 2024 – Miscellaneous Board Business
 - December 23, 2024 – Miscellaneous Board Business
 - December 24, 2024 – Miscellaneous Board Business
 - January 04, 2025 – Supervision Review
 - January 15, 2025 – Miscellaneous Board Business

Dr. Markham made a motion to approve travel, per diem and exam honoraria compensation for all eligible

members, Ms. Bond second the motion and it carried.

NEXT MEETING:

Monday, February 03, 2025 at 10:00 a.m.

Credentials Committee Meeting

Friday, January 31st, 2025 at 09:00 a.m.

Public is welcome to attend to discuss status of initial applications

PUBLIC COMMENT:

None

ADJOURNMENT:

Dr. Markham made a motion to adjourn at 2:37 p.m., Dr. Skaggs second the motion, and it carried.